

DIRECTIVE NUMBER: 200-03-15

DATE: July 1, 2015

TO: All Components of the Department of Labor

FROM: Lana Gordon, Secretary of Labor

SUBJECT: List of border Cities in which In-State rates will be allowed

1. Purpose. To inform all employees of the regulations regarding border cities.
2. Reference. Department of Administration Online Employee Travel Expense Reimbursement Handbook
3. Content. Travelers will use the following list in determining if a location is considered a border city. Travel to border cities outside the State of Kansas as determined from the list will be reimbursed at in-state rates. Travel outside the State of Kansas to locations other than border cities are reimbursed at out-of-state rates.
 - A. The border city designation has been expanded to include all locations within 200 miles of the Kansas borders.
 - B. **\$9.00 per quarter day meal allowance and \$83.00 lodging maximum:** Except as noted in Sections (C), or otherwise, all cities within the boundaries of the counties listed for each state are approved as border cities for travel purposes:

Arkansas

Baxter	Fulton	Marion	Sebastian
Benton	Garland	Montgomery	Stone
Boone	Independence	Newton	Van Buren
Carroll	Izard	Perry	Washington
Cleburne	Jackson	Polk	White
Conway	Johnson	Pope	Woodruff
Crawford	Lawrence	Randolph	Yell
Faulkner	Logan	Scott	
Franklin	Madison	Searcy	

Colorado

Adams	Crowley	Kit Carson	Prowers
Alamosa	Douglas	Larimer	Pueblo
Arapahoe	Elbert	Las Animas	Sagauche
Baca	El Paso	Lincoln	Sedgwick

Bent
Boulder
Cheyenne
Clear Creek
Costilla

Fremont
Gilpin
Huerfano
Jefferson
Kiowa

Logan
Morgan
Otero
Park
Phillips

Teller
Washington
Weld
Yuma

Iowa

Adair
Adams
Appanoose
Audubon
Boone
Buena Vista
Calhoun
Carroll
Cass
Cherokee
Clarke
Crawford
Dallas
Davis

Decatur
Franklin
Fremont
Greene
Grundy
Guthrie
Hamilton
Hardin
Harrison
Humboldt
Ida
Jasper
Jefferson
Keokuk

Lucas
Madison
Mahaska
Marion
Marshall
Mills
Monona
Monroe
Montgomery
Page
Plymouth
Pocahontas
Polk
Pottawattamie
Poweshiek

Ringgold
Sac
Shelby
Story
Tama
Taylor
Union
Van Buren
Wapello
Warren
Wayne
Webster
Woodbury
Wright

Missouri

Adair
Andrew
Atchison
Audrain
Barry
Barton
Bates
Benton
Boone
Buchanan
Caldwell
Callaway
Camden
Carroll
Carter
Cass
Cedar
Chariton
Christian

Crawford
Dade
Dallas
Daviess
De Kalb
Dent
Douglas
Franklin
Gasconade
Gentry
Greene
Grundy
Harrison
Henry
Hickory
Holt
Howard
Howell
Jackson

Lawrence
Lewis
Lincoln
Linn
Livingston
Macon
Maries
Marion
McDonald
Mercer
Miller
Moniteau
Monroe
Montgomery
Morgan
Newton
Nodaway
Oregon
Osage

Polk
Pulaski
Putnam
Ralls
Randolph
Ray
Reynolds
Ripley
Saline
St. Clair
Schuyler
Scotland
Shannon
Shelby
Stone
Sullivan
Taney
Texas
Vernon

Clark
Clay
Clinton
Cole
Cooper

Jasper
Johnson
Knox
Laclede
Lafayette

Ozark
Pettis
Phelps
Pike
Platte

Warren
Washington
Webster
Worth
Wright

Nebraska

All locations

New Mexico

Colfax
Curry
Guadalupe

Harding
Mora
Quay

San Miguel
Taos
Union

Oklahoma

Adair
Alfalfa
Atoka
Beaver
Beckham
Blaine
Caddo
Canadian
Cherokee
Cimarron
Cleveland
Coal
Comanche
Craig
Creek
Custer
Delaware

Dewey Ellis
Garfield
Garvin
Grady
Grant
Greer
Harmon
Harper
Haskell
Hughes
Jackson
Kay
Kingfisher
Kiowa
Latimer
Le Flore
Lincoln

Logan
Major
Mayes
McClain
McIntosh
Murray
Muskogee
Noble
Nowata
Okfuskee
Oklahoma
Okmulgee
Osage
Ottawa
Pawnee
Payne
Pittsburg

Pontotoc
Pottawatomie
Pushmataha
Roger Mills
Rogers
Seminole
Sequoyah
Stephens
Texas
Tillman
Tulsa
Wagoner
Washington
Washita
Woods
Woodward

Texas

Armstrong
Briscoe
Carson
Castro
Childress
Collingsworth
Dallam

Deaf Smith
Donley
Gray
Hall
Hansford
Hartley
Hemphill

Hutchinson
Lipscomb
Moore
Ochiltree
Oldham
Parmer
Potter

Randall
Roberts
Sherman
Swisher
Wheeler

Wyoming

Albany

Goshen

Laramie

Platte

- C. **Out-of-State High Cost Geographic Areas**: The cities and areas within the counties or boundaries described in Section (A) that are designated High-Cost Geographic Areas shall not be designated border cities. Travel to these areas requires approval for out-of-state travel as noted in FY16 Travel Expense Handbook. The designated High-Cost Geographic Areas included in the border city areas noted in Section (A) are:

Colorado Denver

Oklahoma Afton

4. Action Required. Inform all staff of the list of border cities and adhere to this directive.
5. Inquiries. Annette Morris, (785) 296-5000 x2554.

Lana Gordon, Secretary of Labor
Signature on file

Rescissions: 200-03-07, 200-02-06	Expiration Date: Continuous
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